

Meeting Minutes

Finch Elementary School

Date: 9/22/22

Time: 3:30 PM

Location: Zoom Meeting

- I. Call to order: 3:31 PM
- II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Tara Cotton	Present
Parent/Guardian	Melinda Malone	Present
Parent/Guardian	leisha Freeman	Absent
Parent/Guardian	Terrion Moody	Present
Instructional Staff	Mrs. Smith-Willis	Present
Instructional Staff	Dr. Delleni Guest	Present
Instructional Staff	Ms. Erin Gore	Present
Community Member	Terra Washington	Absent
Community Member		
Swing Seat	Ms. Wanda Washington	Present
Student (High Schools)		

Guests Present: Terry Lee, Carolyn Barnett, Wykeisha Howe, Sherry Bellille

Quorum Established: Yes

III. Action Items

- a. **Approval of Agenda:** Motion made by: Wanda Washington Seconded by: [Erin Gore]
Members Approving: Ms. Melinda Malone, Mrs. Nartasha Smith-Willis and Ms. Erin Gore, Dr. Delleni Guest, Ms. Wanda Washington
Members Opposing: None
Members Abstaining: None
Motion Passes
- b. **Approval of Previous Minutes:** List amendments to the minutes: No amendments
 Motion made by: Delleni Guest; Seconded by: Wanda Washington
Members Approving: Ms. Melinda Malone, Mrs. Nartasha Smith-Willis and Ms. Erin Gore, Dr. Delleni Guest, Ms. Wanda Washington, Ms. Terrion Moody
Members Opposing: 0
Members Abstaining: 0

Motion Passes

- c. **Action Item 1: Fill Community Member Seat – Mr. Terry Lee**

Motion made by: [Insert Name]; Seconded by: [Insert Name]

Members Approving: Ms. Melinda Malone, Mrs. Nartasha Smith-Willis and Ms. Erin Gore, Dr. Delleni Guest, Ms. Wanda Washington, Ms. Terrion Moody

Members Opposing: 0

Members Abstaining: 0

Motion Passes

IV. Information Items

- a. **Principal's Report**

- i. **SY23 Continuous Improvement Plan**
- ii. **MAP Baseline Data – A review of the data from the most recent assessment.**
- iii. **Intervention (W.I.N)**
- iv. **Update on Additional Funds- Funds will be used to hire an additional 2nd grade teacher and instructional supplies**

V. Announcements

- a. **Fall Break – October 10-14 for students and October 11-14 for staff**
- b. **Next Meeting- October 27, 2022**

VI. Adjournment

Motion made by: **Terry Lee** Seconded by: **Erin Gore**

Members Approving: Ms. Melinda Malone, Mrs. Nartasha Smith-Willis and Ms. Erin Gore, Dr. Delleni Guest, Ms. Wanda Washington, Ms. Terrion Moody

Members Opposing: 0

Members Abstaining: 0

Motion Passes

ADJOURNED AT 4:09 PM

Minutes Taken By: [Melinda Malone]

Position: Secretary

Date Approved: [Insert Date the Minutes are **APPROVED** by the GO Team]